

Intergroup Association of Nassau, Inc.

361 Hempstead Turnpike, 1st floor, West Hempstead, NY 11552

www.nassauny-aa.org

Hotline (24/7): 516.292.3040

intergroup@nassauny-aa.org

Business: 516.292.3045

Date: _____

IANI Number: _____

(if known)

About the Night Book

The Night Book serves to assure our Hotline is answered 24/7 during the hours when the Intergroup office is closed by forwarding incoming calls to the phone of a Night Book volunteer, usually during the hours of 5PM to 9AM daily.

At the end of each business day, the volunteer in the Intergroup office will phone the listed Night Book volunteer to “transfer the phones.” A second call is usually made to confirm the transfer has gone through. The following morning the volunteer in the Intergroup office will transfer the phones back to the office.

The Night Book week runs from Saturday to Friday. Well prior to the start of the week, the group Night Book Coordinator submits the below list and picks up two briefcases from the Intergroup office containing information which might be useful to a Night Book volunteer during the shift. The two cases leapfrog among the volunteers for the different days. That is, one case starts with the volunteer for Saturday who passes it on to the volunteer for Monday, then to Wednesday and finally to Friday. The other case starts with the volunteer for Sunday who passes it on to the volunteer for Tuesday, and then to Thursday. At the end of the service week, the Coordinator returns the cases to Intergroup, preferable within a few days.

Your participation in this service as a Night Book group coordinator or daily volunteer is critical to achieving our goal of having a member of AA available to any alcoholic or anyone else reaching out to AA in Nassau County 24/7.

Thank you for your service.



Night Book Contact List

Group Name:	Group Email (if available):
Group Night Book Coordinator Name:	
Coordinator Email:	Coordinator Phone:

Day	Date	Volunteer Name	Email	Phone
Saturday				
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

This form is available as a fillable pdf on our website, www.nassauny-aa.org/Forms/Forms.html. If filling by hand, please print legibly. Return it to the Night Book Chair at nightbook@nassauny-aa.org, or through the office or at a Reps meeting. Contact information is not shared outside Intergroup.

Questions or Problems? Contact nightbook@nassauny-aa.org.